



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk

20 March 2024

FESTIVALS, SPONSORSHIPS AND EVENTS COMMITTEE 28 MARCH 2024

To: **Members of Morecambe Town Council Festivals, Sponsorships and Events Committee - Cllrs Margaret Pattison, Keri Gee, Russell Walsh, Faye Cooper, Lee Bradbury, Claire Cozler, John Hanson, John Livermore, Paul Hart, Patricia Clarke.**

Dear Councillor,

Dated this twentieth day of March 2024, you are hereby summoned to attend a meeting of Morecambe Town Council Festivals, Sponsorships and Events Committee to be held at 19:30 on the twenty-eighth day of March 2024.

The meeting will be held in Morecambe Town Hall, Marine Road East, Morecambe, LA4 5AF to transact business on the agenda.

Your sincerely,

Mr Luke Trevaskis, Proper Officer

Agenda

1. **Apologies** - to receive apologies for absence.
2. **Declarations of Interests** - to note declarations of members' interests.
3. **Minutes** - to consider and approve the minutes of the last meeting.
4. **Public Participation** - to adjourn the meeting for a period of public discussion.
5. **Grants Process / Criteria** -

Following the last meeting of the Committee, officers have revised the grant application process, in line with the recommendations of the Committee. Key changes are proposed below, and full documentation is appended. It should be noted that the Terms of Reference of this committee require any proposed amends to the grant application process to be approved by the full council.

- The Committee should consider the amends to the application form and criteria highlighted in red.

- The Committee should consider the new checklist document for applicants.
 - The Committee should consider the existing grant appraisal form (for members to complete).
 - The Committee should consider if two windows for application per annum will suffice, with the first closing at the end of April each year, and the second closing at the end of October.
 - The Committee should approve funding for two workshops per year to help support local organisations with their grant application.
6. **LGBT+ Grant** - to receive an update regarding the LGBT+ inclusivity grant secured of £18,072, and agree actions.
 7. **D Day Event** - to receive an update regarding the anniversary of the D Day Landings and agree actions.
 8. **Community Equipment** - to receive the indicative costs to purchase 'community assets' which could be used by organisers of local events and festivals, noting that the Council does not currently have the facility to accommodate all of the items, but some space could be used to accommodate some items if the Committee wished to pursue further investigations.
 9. **Finance** - to receive the finance update.
 10. **Exclusion of the Press and Public** -

The meeting is recommended to pass the following recommendation in relation to the following items:

"That, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons arising from the nature of that business or of the proceedings."

11. **Festival Grant Application 2023/4-017** - to consider the application and agree actions (noting that the Committee cannot approve any expenditure above a £3,000 limit).
12. **Festival Grant Application 2023/4-018** - to consider the application and agree actions (noting that the Committee cannot approve any expenditure above a £3,000 limit).