



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk

Minutes of Personnel Committee Meeting of Morecambe Town Council held at Morecambe Town Hall at 6.00pm on the third day of October 2023.

Present: Councillors G Knight, M Pattison, C Ainscough, R Dennison, B Cooper, M Stenneken, and P Hart.

In attendance: Mr Luke Trevaskis (Proper Officer) and no members of the public.

Minute PC2324-001

Chairman

The Committee duly elected Cllr Geoff Knight as Chairman of the Personnel Committee.

Minute PC2324-002

Vice Chairman

The Committee duly elected Cllr Roger Dennison as Vice Chairman of the Personnel Committee.

Minute PC2324-003

Apologies

Apologies were received from Cllr John Goodrich and Cllr Jason Slater.

Minute PC2324-004

Declarations of Interest

None.

Minute PC2324-005

Minutes

The minutes of the prior meeting were approved.

Minute PC2324-006

Committee Terms of Reference

The Committee noted that a historic iteration of the TORs for this Committee had been presented to the Council for approval at its annual meeting. The Committee unanimously resolved to

recommend to full council the approval of the updated TORs (as originally agreed by the full Council at its meeting held on 3 November 2022).

It was agreed to arrange HR training for all members of the Committee - PO to facilitate.

Minute PC2324-007

Exclusion of Press and Public.

It was resolved to exclude the press and public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) on the grounds that the following business could involve the possible disclosure of exempt information.

Minute PC2324-008

Recruitment

The Committee unanimously resolved the actions detailed in the Confidential Report for this minute.

Minute PC2324-009

Staffing Matter 2023-01

The Committee unanimously resolved the actions detailed in the Confidential Report for this minute.