



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk



11 January 2024

To: **Members of Morecambe Town Council - Cllr C Ainscough, Cllr J Ainscough, Cllr D Blacow, Cllr D Bottoms, Cllr L Bradbury, Cllr T Clarke, Cllr B Cooper, Cllr F Cooper, Cllr C Cozler, Cllr R Dennison, Cllr W Dixon, Cllr K Gee, Cllr J Goodrich, Cllr J Hanson, Cllr P Hart, Cllr C Kent, Cllr D Knight, Cllr G Knight, Cllr J Livermore, Cllr M Pattison, Cllr J Pilling, Cllr J Rogerson, Cllr J Slater, Cllr M Stenneken, Cllr R Walsh, Cllr D Whitaker.**

Dear Councillor,

Dated this eleventh day of January 2024, you are hereby summoned to attend a Meeting of Morecambe Town Council to be held at 19:00 on the eighteenth day of January 2024, to transact business listed in the agenda.

The meeting will be held in Morecambe Town Hall, Marine Road East, Morecambe, LA4 5AF to transact business on the agenda.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Electors of the town wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate and shall solely consist of matters relating to items on the agenda. If the representation made is considered outside the remit of Morecambe Town Council, electors will be referred to the principal authority or other appropriate body.

Your sincerely,

Mr Luke Trevaskis, CiLCA, PSLCC.
Chief Executive

Agenda

1. **Apologies** - to receive apologies for absence and consider any reasons for acceptance.
([Local Government Act 1972, Section 85](#))
2. **Declarations** - to record any declared interests relating to the business of the meeting and receive any dispensation requests from the Proper Officer.
([Localism Act 2011, Section 31](#))
3. **Minutes** - to approve the minutes of the last meeting.
([Local Government Act 1972, Section 111](#))

4. **Public Participation** - to receive representations from electors that have requested to speak by 10am regarding a matter on the agenda.

(Morecambe Town Council Standing Orders - Sections 1d-1f)

Note: any electors addressing the Council must not exceed a three minute time limit.

5. **NALC Elections**

The NALC elections have concluded, and the Proper Officer has assumed roles on the Management Board and Larger Councils Committee of the National Association of Local Councils. These appointments will actively contribute to upcoming reviews of crucial frameworks, including the Model Financial Regulations and the Good Councillor's Guide (Q2), the Good Councillor's Guide to Finance and Transparency (Q3), and the Model Standing Orders (Q4), ensuring optimal governance for Morecambe Town Council.

Additionally, the Lancashire Association of Local Councils has approached the Council to host its next county meeting. With the aim of fostering collaboration among neighbouring councils, this initiative supports knowledge sharing and regional insights, reinforcing the Council's commitment to addressing local issues effectively.

6. **Public Realm Fleet**

The consider the report, noting the recommendation of the Environment Committee and agree actions.

7. **Frontierland Consultation Response**

To consider the drafted response and agree actions.

8. **Finance**

- i) **Q3 Finance** - to consider and accept the budget summary, and bank reconciliation.
- ii) **Publication Scheme** - to agree the Publication Scheme, noting it has been recommended for approval by the Finance and Governance Committee.
- iii) **Financial Regulations (Petty Cash)** - to agree the recommendation of the Finance and Governance Committee to increase the petty cash float to £4,000.00 to accommodate actual practice that has arisen since income was received for events, and a subsequent issue arose with some payments following the election and a lack of available bank signatories.
- iv) **Peninsula HR** - to agree the extension of the Peninsula service for a further twelve months, while officers undertake a full review of HR provision, delegating authority to the Personnel Committee to approve a future contractor.

9. **Exclusion of the Press and Public**

The Council is recommended to pass the following recommendation in relation to the following items:

"That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act."

10. **Community Grant Application 2023/4-006** - to consider the grant application and agree actions.

11. **Community Grant Application 2023/4-007** - to consider the grant application and agree actions.

12. **Community Grant Application 2023/4-008** - to consider the grant application and agree actions.

13. **Festival Grant Application 2023/4-013** - to consider the grant application and agree actions.

14. **Festival Grant Application 2023/4-014** - to consider the grant application and agree actions.