



# Morecambe Town Council

Morecambe Town Hall,  
Marine Road  
Morecambe  
Lancashire  
LA4 5AF

[www.morecambe.gov.uk](http://www.morecambe.gov.uk)



23 June 2023

To: **Members of Morecambe Town Council - Cllr C Ainscough, Cllr J Ainscough, Cllr D Blacow, Cllr D Bottoms, Cllr L Bradbury, Cllr T Clarke, Cllr B Cooper, Cllr F Cooper, Cllr C Cozler, Cllr R Dennison, Cllr W Dixon, Cllr K Gee, Cllr J Goodrich, Cllr J Hanson, Cllr P Hart, Cllr C Kent, Cllr D Knight, Cllr G Knight, Cllr J Livermore, Cllr M Pattison, Cllr J Pilling, Cllr J Rogerson, Cllr J Slater, Cllr M Stenneken, Cllr R Walsh, Cllr D Whitaker.**

Dear Councillor,

Dated this twenty-third day of June 2023, you are hereby summoned to attend a Finance Meeting of Morecambe Town Council to be held at 19:00 on the twenty-ninth day of June 2023.

The meeting will be held in Morecambe Town Hall, Marine Road East, Morecambe, LA4 5AF to transact business on the agenda.

### Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

### Note to Public:

*Electors of the town wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate and shall solely consist of matters relating to items on the agenda. If the representation made is considered outside the remit of Morecambe Town Council, electors will be referred to the principal authority or other appropriate body.*

Your sincerely,

Mr Luke Trevaskis, CiLCA, PSLCC.  
Chief Executive

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## Agenda

1. **Apologies** - to receive apologies for absence and consider any reasons for acceptance.  
(*Local Government Act 1972, Section 85*)

2. **Declarations** - to record any declared interests relating to the business of the meeting and receive any dispensation requests from the Proper Officer.

*(Localism Act 2011, Section 31)*

3. **Minutes** - to approve the minutes of the last meeting.

*(Local Government Act 1972, Section 111)*

4. **Public Participation** - to receive representations from electors that have requested to speak by 10am regarding a matter on the agenda.

*(Morecambe Town Council Standing Orders - Sections 1d-1f)*

*Note: any electors addressing the Council must not exceed a three minute time limit.*

5. **Policies** -

i) to consider and approve the Standing Orders, alongside any amends.

6. **Finance**

i. to receive and approve end of year accounts for 2022-2023.

ii. to receive and approve end of year bank reconciliation for 2022-2023.

iii. To review and accept the asset register as an accurate summary of all council property.

iv. to receive and approve proposed end of year Annual Governance and Accountability Return, agreeing that this be duly signed by the Chairman and Proper Officer (noting the signatures may be redacted when the documents are published on the website to comply with the GDPR).

v. to approve the date for the Notice of Elector's Rights to view the 2022-2023 accounts.

vi. To consider and adopt the Financial Risk Assessment.

7. **Meetings** - to agree a schedule for full council meetings.