



## Morecambe Town Council

Morecambe Town Hall,  
Marine Road  
Morecambe  
Lancashire  
LA4 5AF

[www.morecambe.gov.uk](http://www.morecambe.gov.uk)

Proper Officer: Mr Luke Trevaskis  
[luke.trevaskis@morecambe.gov.uk](mailto:luke.trevaskis@morecambe.gov.uk)



29 October 2022

To: **Members of Morecambe Town Council - Cllrs Cary Matthews, Paul Anderton, June Ashworth, Alex Ashworth, John Bates, Mariusz Balcer, Ava Balcer, Vicky Boyd-Power, Catherine Pilling, Jim Pilling, Ian Clift, Glenys Dennison, Roger Dennison, Jason Firth, Jake Goodwin, Tricia Heath, Margaret Pattinson, David Whitaker, Paul Hart, Gerald Blaikie, Bill Jackson, Louise Stansfield, Phil Forster.**

Dear Councillor,

Dated this twenty-ninth day of October 2022, you are hereby summoned to attend a meeting of Morecambe Town Council to be held at 19:00 on the third day of November 2022.

The meeting will be held in Morecambe Town Hall, Marine Road East, Morecambe, LA4 5AF to transact business on the agenda.

### Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

### Note to Public:

*Electors of the town wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate and shall solely consist of matters relating to items on the agenda. If the representation made is considered outside the remit of Morecambe Town Council, electors will be referred to the principal authority or other appropriate body.*

Your sincerely,

Mr Luke Trevaskis, CiLCA, PSLCC.  
Chief Executive

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### Agenda

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.

3. **Minutes** - to approve the minutes of the last meeting.
4. **Public Participation** - to receive representations from electors that have requested to speak by 10am regarding a matter on the agenda.

*Note: any electors addressing the Council must not exceed a three minute time limit.*

#### 5. **Committees**

- i) to note the vacancy on the Grants Committee and appoint a member to fill the seat.
- ii) to approve the terms of reference of the Personnel Committee.

6. **LCAS** - to note the Local Council Award Scheme assessment of Morecambe Town Council has concluded.

7. **Neighbourhood Plan** - to receive an update.

8. **Peer Challenge** - to note Morecambe Town Council has been selected by NALC to benefit from a peer challenge scheme undertaken with the Local Government Association, offering specific guidance, mentoring and advisory reports to support the Council as it develops.

9. **Morecambe Town Council Training Centre** - to consider the report, and agree actions.

10. **Biodiversity Emergency** - to consider the report, and agree actions.

Proposed: Cllr Cary Matthews

#### 11. **Finance**

- i) to consider the Internal Audit Report for 2021-2022.
- ii) to accept the budget reports, bank reconciliations and finance summary.
- iii) to approve cost and date for GDPR training, as recommended by Internal Auditor.
- iv) to note the report regarding the use of .gov email accounts and consider the purchase of tablets (for those councillors who require/request one) to provide ease of access to emails.

#### 12. **Local Educational Grant**

Due to the local shortage of young people and school leavers entering the local government sector, the SLCC are requesting support from parish and town councils to address this. The SLCC (Society of Local Council Clerks) has established a fund for training to help local people, who may not otherwise be able to afford sector training, have a route to enter the sector without any cost barriers. The Council is asked to consider a small contribution to this initiative as a donation (to be budgeted to the Grants Committee).

#### 13. **Exclusion of the Press and Public**

*The Council is recommended to pass the following recommendation in relation to the following items:*

*“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.”*

14. **Frontierland** - to receive an update and agree any actions.

15. **Weeding** - to receive an update.