



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk
clerk@morecambe.gov.uk

Proper Officer: Mr Luke Trevaskis

19 March 2022

To: **Members of Morecambe Town Council**

Dear Councillor,

Dated this nineteenth day of March 2022, you are hereby summoned to attend a meeting of Morecambe Town Council to be held at 19:00 on the twenty-fourth day of March 2022.

The meeting will be held in Morecambe Town Hall, Marine Road East, Morecambe, LA4 5AF to transact business on the agenda.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Electors of the town wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate and shall solely consist of matters relating to items on the agenda. If the representation made is considered outside the remit of Morecambe Town Council, electors will be referred to the principal authority or other appropriate body.

Your sincerely,

A handwritten signature in black ink that reads 'Luke Trevaskis'.

Mr Luke Trevaskis
Proper Officer

Agenda

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Minutes** -
 - i) to receive and confirm the minutes of the meeting held on 10.6.21.
 - ii) to receive and confirm the minutes of the meeting held on 6.1.22.
 - iii) to receive and confirm the minutes of the meeting held on 7.2.22.
4. **Elections** - to note that a vacancy has arisen in Lowlands Road Ward.
5. **Public Participation** - to receive representations from members of the public that have requested to speak.

Note: any electors addressing the Council must not exceed a three minute time limit and may only speak on a matter on the agenda.

6. **Lancashire County Council Parish & Town Council Charter** - to consider the consultation on Lancashire County Council's Parish and Town Council charter and agree actions.
7. **Welcome Back Fund** - to receive an evaluation report on February's Dino-Shore-Us event.
8. **Community Action Plan** - to receive an update on the action points achieved to date.
9. **General Power of Competence** - to consider the adoption of the 'General Power of Competence'.
10. **Communication** -
 - i) to consider and agree the content of the newsletter.
 - ii) to consider holding a monthly surgery for residents, supported by two members each month.
11. **Gaia Art Project** - to consider an update regarding the art project and agree actions.
12. **Branding** - to consider inviting branding agencies to quote to create visuals that can be used across Morecambe Town Council's service delivery to capture the identity of the Council across its website, vehicles, uniforms, and all communications.
13. **Economic Data Capture Software** - to receive a presentation on economic data capture, its benefits for Morecambe, and how the Council could facilitate town performance reports to support the economic vibrancy of Morecambe.
14. **Climate Emergency** - to consider the declaration of a climate emergency.
15. **Accessibility Statement** - to consider the adoption of the Accessibility Statement.
16. **Local Council Award Scheme** - to consider the criteria for the Local Council Award Scheme and resolve to apply for 'Quality Gold' status.
17. **Finance** -
 - i) to receive Month 10 and Month 11 income and expenditure report.
 - ii) to agree payment of £26,348.92 to Lancaster City Council for by-election costs as follows:

Ward	Date	Cost
Poulton Parish Ward	6 May 2021	£3,668.79 + VAT
Bare South East Ward	19 August 2021	£2,480.84 + VAT
Harbour Ward	19 August 2021	£6,288.53 + VAT
Heysham North Ward	26 November 2021	£3,709.40 + VAT
Westgate Ward	26 November 2021	£5,809.87 + VAT
		£26,348.92

18. Exclusion of Press and Public

The meeting is recommended to pass the following resolution:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.”

19. Town Hall Lease - to consider the lease and agree actions.