



Morecambe Town Council

Morecambe Town Hall,
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Lancashire
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Proper Officer: Mr Luke Trevaskis

Minutes of Personnel Committee Meeting of Morecambe Town Council held at Morecambe Town Hall at 6.15pm on twenty-second day of July 2021.

Present: Councillors P Anderton, J Ashworth, P Heath, J Hanson, P Hart, C Matthews.

In attendance: Mr Luke Trevaskis (Proper Officer) and no members of the public.

Minute PC2122-005

Chairman

Cllr Paul Anderton was duly elected Chairman.

Minute PC2122-006

Vice Chairman

Cllr June Ashworth was duly elected Vice Chairman.

Minute PC2122-007

Apologies

Apologies received from Cllrs M Pattison and R Cleet.

Minute PC2122-008

Declarations of Interests

None.

Minute PC2122-009

Public Participation

No members of the public were present to participate.

Minute PC2122-010

Minutes

Minutes of the last meeting were approved.

Minute PC2122-011

Recruitment

It was resolved to approve the additional job description scope for the Community Engagement and Events Officer and delegate finalisation to the Interview Sub Committee.

It was resolved to offer the additional candidate a role within the scope of the administrative support required for the office and delegate finalisation to the Interview Sub Committee.