



Morecambe Town Council

Morecambe Town Hall,
Marine Road
Morecambe
Lancashire
LA4 5AF

www.morecambe.gov.uk
clerk@morecambe.gov.uk

Proper Officer: Mr Luke Trevaskis

Minutes of Personnel Committee Meeting of Morecambe Town Council held at Morecambe Town Hall at 6pm on nineteenth day of May 2021.

Present: Councillors P Anderton, A Ashworth, J Ashworth, P Heath, R Cleet, J Hanson, M Pattison.

In attendance: Mr Luke Trevaskis (Proper Officer) and no members of the public.

20305

Apologies

Apologies received from Cllr A Ashworth.

20306

Declarations of Interests

Cllr Pattison declared a position as a County Councillor.

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Public Participation

No members of the public were present to participate.

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Minutes

Minutes of the last meeting were approved.

20309

Recruitment

It was resolved to approve the recruitment pack and application form for the lengthsman subject to spelling/gramatical amends.

It was resolved to approve the recruitment pack and application form for the Community Engagement and Events Officer subject to spelling/gramatical amends.

It was resolved to approve the recruitment pack and application form for the Proper Officer subject to amend of weekly hours to 30 per week.

It was resolved to approve an Interview Sub-Committee and accept terms of reference. Membership to consist of Cllrs P Anderton, J Ashworth, J Hanson, P Heath, and R Cleet - a quorum to consist of three members.

It was requested that the vacancies be advertised in the Lancaster Guardian.