



Morecambe Town Council

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Proper Officer: Mr Luke Trevaskis

Minutes of Ordinary Meeting of Morecambe Town Council held remotely (via online Zoom platform) at 7pm on the eighteenth day of February 2021

Present: Councillors Cary Matthews; Paul Anderton; June Ashworth; Alex Ashworth; John Bates; Vicky Boyd-Power; Roger Cleet; Patricia Clarke; Glenys Dennison; Roger Dennison; Merv Evans; Jake Goodwin; Patricia Heath; Janice Hanson; Margaret Pattison; Jim Pilling, Ian Clift, Jason Firth, David Whitaker; Jack Newton; Mirka Balcer; Mariusz Balcer

In attendance: Mr Luke Trevaskis (Proper Officer) and three members of the public.

Minute 20208

Apologies

Apologies for absence received from Cllr Ross-Clasper.

Minute 20209

Declarations of Interests

Cllr Pattison noted membership of Lancashire County Council. Cllr Clarke noted a governorship at West End School, Cllr Boyd-Power noted a governorship at Sandylands School, Cllr J Ashworth noted a governorship at Sandylands School.

Minute 20210

Minutes - 17 December 2020

The Council approved the minutes of 17 December 2020.

Minute 20211

Use of .gov email addresses

The Council resolved to purchase .gov email accounts for each member at a cost of £4.14 per mailbox per month.

Minute 20212

The Bay Consultation

It was unanimously resolved to approve the response to “The Bay” consultation questions and forward this to all local councils (for noting), subject to including further information about the community groups the Council has funded to highlight the track records of the Council’s activities.

Minute 20213

Finance

Expenditure Lists

The Council received the expenditure lists for December 2020 and January 2021.

Council Seal

It was resolved to purchase an embossing machine of the Council’s seal at a cost of £156.07 plus postage.

NALC

It was resolved to renew the subscription to Lancashire Association of Local Councils at a cost of £2,761.74

Final Salary

The Council resolved that no leave was taken by Mr B Bailey and that all leave could be accrued/ carried over from 2019-20 to 2020-21. The Council agreed the effective leave date was 31.7.20. The Council approved SCP 28 from 1 April 2020.

General Reserve Policy

The Council approved the General Reserve Policy.

Minute 20214

HMRC

It was noted that not all HMRC records have been retained for all members of staff and there is inadequate minutes/documentation to provide accurate information to create the records. It was unanimously resolved to write to HMRC and report this matter.

Minute 20215

HR Policies

The Council resolved to adopted the following policies:

Absence Policy
Dignity at Work Policy
Equality and Diversity Policy

In Favour: Cllrs Anderton, A Ashworth, J Ashworth, Boyd-Power, Clarke, Clift, R Dennison, G Dennison, Goodwin, Heath, Matthews, Pilling, Whitaker.

Against: Cllr Hanson