COMMUNITY RIGHT TO BID NOMINATION FORM

Section 1: About the property to be nominated

Name of property	
Address of property	
Postcode	

Section 2: About the property owner

Property owner's name	
Address	
Postcode	
Telephone	
Current occupiers name (see note 1)	

Section 3: About your community organisation

Name of organisation	
Title (see note 2)	
First name:	
Surname:	
Position in organisation:	
E-mail address:	
Address:	
Postcode:	

Telephone:	
Mobile:	

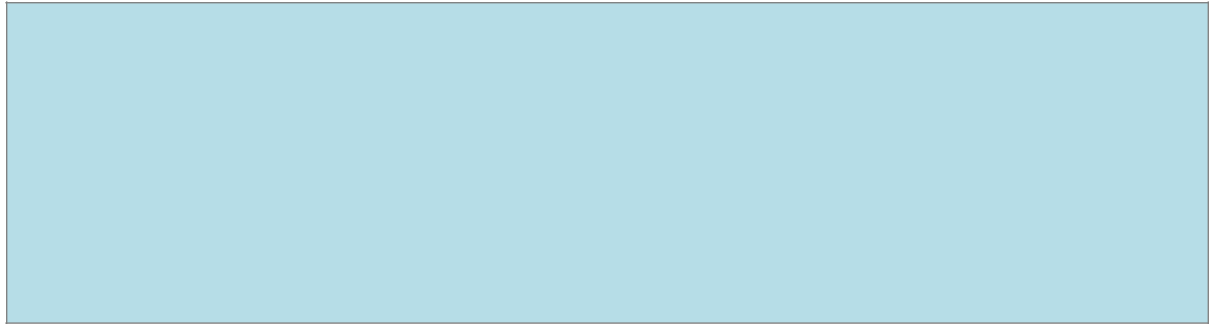| Organisation type **(see note 3)**			
Parish Council		Unincorporated Community Group	
Neighbourhood Forum		Community Interest Company	
Industrial & Provident Society		Company Limited by Guarantee	
Charity			
How many members do you have (this is particularly important for unincorporated community groups)? **(see note 4)**			

Section 4: Supporting information for nomination
(see note 5)

Why do you feel the property is an asset of community value? **(see note 6)** Please give as much information as possible. **(see note 7)**

Section 5: Boundary of property

What do you consider to be the boundary of the property? Please give as much detail/be descriptive as possible (if possible, please include a plan). **(see note 8)**

Section 6: Attachment checklist

Copy of group constitution (if you are a constituted group)	
Name & home addresses of 21 members registered to vote in nomination area (if group is not constituted)	
Site boundary plan (if possible)	

Section 7 Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed:

Dated:

<u>Guidance Notes:</u>

(1) The current occupier may not be the same as the property owner so it is important we advise all affected should the property be listed.

(2) The contact name must be the same as the person signing the declaration. Ideally, this will be a member of the management team (chairperson, secretary or treasurer).

(3) It is important you state which organisation type you are as only those shown here are currently eligible to nominate. Unincorporated community groups are only able to nominate but not bid. Unfortunately any nomination received from any other body will not be accepted.

(4) Only groups with 21 or more members who are registered to vote in the local area are able to nominate. You will need to provide evidence of this by sending a list of 21 member's names & addresses which we will check against our electoral role.

(5) Any information entered in this section only may be copied and passed onto the owner of the property you are nominating.

(6) A building or land is deemed to be of community value if, in the opinion of the council:

- The current main use of the building or land furthers the social interests or social wellbeing of the local community, **and** it is realistic to think that there can continue to be a main use of the building or land which will further the social interests or social wellbeing of the local community, although not necessarily in the same way, or;

- The main use of the building or land in the recent past furthered the social interests or social wellbeing of the local community **and** it is realistic to think that within five years the building or land can brought back into use that furthers the social interest or wellbeing of the local community, whether or not in the same way as before.

- Social interests include (a) cultural interests; (b) recreational interests; (c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

(7) In here you need to put why you feel the property currently boosts the social interest and social wellbeing of the local community or if it had in the past why it is realistic to think that it could in the future.

(8) We need to know the extent of the property you are nominating; this may include the car park area as an example. However, it should be noted that any area which is in the ownership of a statutory undertaker (i.e. electricity substation) cannot be listed.