



## Morecambe Town Council

Morecambe Town Hall,  
Marine Road  
Morecambe  
Lancashire  
LA4 5AF

www.morecambe.gov.uk  
clerk@morecambe.gov.uk

Proper Officer: Mr Luke Trevaskis

28 January 2021

To: **Members of Morecambe Town Council Personnel Committee**

Dear Councillor,

Dated this twenty-eighth day of January 2021, you are hereby summoned to attend a meeting of Morecambe Town Council's Personnel Committee to be held at 18:00 on the fourth day of February 2021.

The meeting will be held remotely, via the online meeting platform 'Zoom'.

The members and public can join the meeting via the internet by inserting the following link into the address bar of their browser:

[https://us02web.zoom.us/j/82030893518?  
pwd=Y0wxQklHMHhwRGpCZUtFdExqc3RYQT09](https://us02web.zoom.us/j/82030893518?pwd=Y0wxQklHMHhwRGpCZUtFdExqc3RYQT09)

Alternatively, if members or the public have a personal Zoom account, they may join the meeting with the following details:

Meeting ID: 820 3089 3518  
Passcode: 050142

Alternatively, the meeting can be joined by dialling +44 (0) 20 3901 7895 from a landline or mobile telephone.

Your sincerely,

Mr Luke Trevaskis  
Proper Officer

### Agenda

1. **Apologies** - to receive apologies for absence.
2. **Declarations of Interests** - to note declarations of members' interests.
3. **Public Participation** - to adjourn the meeting for a period of public discussion.
4. **Minutes** - to approve the minutes of the last meeting.
5. **Policies** - to consider the Absence Policy, Equality and Diversity Policy, and Dignity at Work Policy for recommended adoption by the Council.