

Morecambe Town Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Telephone	03/04/2019		HSBC		Telephone Bill	Talk Talk Business	S	23.85	4.77	28.62
2	Photocopier Charges	03/04/2019		HSBC		Photocopier Hire	Grenkeleasing	S	247.20	49.44	296.64
3	Postage, Printing and Station	09/04/2019		HSBC		Postage stamps	Martin McColl Heysham	X	9.00	0.00	9.00
4	Morecambe in Bloom	09/04/2019		HSBC		Morecambe in Bloom Schools	Home Bargains	S	11.68	2.34	14.02
5	Morecambe in Bloom	09/04/2019		HSBC		Morecambe in Bloom Schools	Asda	Z	11.49	0.00	11.49
6	Salaries	18/04/2019		HSBC		Pension Contributions	Lancashire County Pension Fi	Z	721.21	0.00	721.21
7	Bank Charges	19/04/2019		HSBC		Bank Charges	HSBC	Z	19.60	0.00	19.60
8	Salaries	23/04/2019		HSBC		Salaries - April	Morecambe Town Council	X	2,737.26	0.00	2,737.26
10	Toilets Management	29/04/2019		HSBC		Toilet Keys	Timpsons	X	26.00	0.00	26.00
9	Photocopier Charges	30/04/2019		HSBC		Photocopier Hire	MB Digital	S	24.21	4.84	29.05
12	Toilets Management	30/04/2019		HSBC		Toilet Keys	Timpsons	E	23.50	0.00	23.50
11	Postage, Printing and Station	01/05/2019		HSBC		Stationary	GLS Eduational Supplies	S	32.23	6.45	38.68
22	Telephone	07/05/2019		HSBC		Telephone Bill	Talk Talk Business	S	23.65	4.73	28.38
191	Salaries	09/05/2019		HSBC		Salaries	Nicola Kitchen	Z	-102.96	0.00	-102.96
13	Morecambe in Bloom	14/05/2019		HSBC		Morecambe in Bloom Schools	Lidl	S	6.65	1.33	7.98
14	Morecambe in Bloom	15/05/2019		HSBC		Morecambe in Bloom Schools	Asda	X	1.00	0.00	1.00
15	Hire of Rooms (Meetings)	16/05/2019		HSBC	101382	Hire of Meeting Room	Morecambe War Memorial Hi	X	310.00	0.00	310.00
16	Salaries	17/05/2019		HSBC		Pension Contributions	Lancashire County Pension Fi	X	610.64	0.00	610.64
17	Bank Charges	20/05/2019		HSBC		Bank Charges	Morecambe Town Council	X	11.10	0.00	11.10
18	Salaries	21/05/2019		HSBC		Salaries	Morecambe Town Council	X	2,737.26	0.00	2,737.26
19	Toilets Management	23/05/2019		HSBC		NNDR Toilets	Lancaster City Council	X	846.98	0.00	846.98
20	Neighbourhood Plan	23/05/2019		HSBC		Room Hire and refreshments	Lancaster City Council	S	85.00	17.00	102.00
116	Town Council Office Rent	23/05/2019		HSBC		Office Rent	Lancaster City Council	Z	948.98	0.00	948.98
21	Photocopier Charges	31/05/2019		HSBC		Photocopier Hire	MB Digital	S	22.38	4.48	26.86
23	Telephone	05/06/2019		HSBC		Telephone Bill	Talk Talk Business	S	23.45	4.69	28.14
24	Website	06/06/2019		HSBC	101383	Website Hosting	Website Uk	S	150.00	30.00	180.00
25	Toilets Management	06/06/2019		HSBC	101384	Toilet Cleaning	Lancaster Cleaners Ltd	X	4,970.00	0.00	4,970.00
27	ITC	06/06/2019		HSBC	101386	Computer repairs	KTD	S	299.62	59.92	359.54
28	Newsletter	07/06/2019		HSBC	101407	Newsletter	Bucket and Spade Media	S	800.00	160.00	960.00
26	Town Council Office Rent	07/06/2019		HSBC		Office Rent	Lancaster City Council	X	962.50	0.00	962.50
29	Salaries	19/06/2019		HSBC		Pension Contributions	Lancashire County Pension Fi	X	610.64	0.00	610.64
30	Bank Charges	20/06/2019		HSBC		Bank Charges	HSBC	X	8.70	0.00	8.70
31	Salaries	21/06/2019		HSBC		Salaries	Morecambe Town Council	X	2,673.02	0.00	2,673.02
32	Festivals	26/06/2019		HSBC	101388	Advertising - Festivals	Zest Publications	X	60.00	0.00	60.00
33	Deprivation Support	26/06/2019		HSBC	101389	Deprivation Grant	Friends of Westgate School	X	83.81	0.00	83.81
34	Toilets Management	26/06/2019		HSBC	101390	Toilet Repairs	Lancaster City Council	S	137.07	27.41	164.48

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35	28/06/2019		HSBC		Postal Charges	Royal Mail Group Ltd	E	16.75	0.00	16.75
50	28/06/2019		HSBC		Photocopier Hire	MB Digital	S	24.62	4.92	29.54
51	28/06/2019		HSBC		Toilets Medical Waste and San	Cannon Hygiene	S	652.50	130.50	783.00
36	03/07/2019		HSBC		Photocopier Hire	Grenkeleasing	S	247.20	49.44	296.64
40	04/07/2019		HSBC		Telephone Bill	Talk Talk Business	S	23.52	4.70	28.22
37	11/07/2019		HSBC		Accounts Package	Scribe2000	S	385.00	77.00	462.00
38	11/07/2019		HSBC		HMRC Quarterly Contributions	HMRC	X	2,205.16	0.00	2,205.16
39	15/07/2019		HSBC		Morecambe in Bloom Schools	Home Bargains	S	9.61	1.92	11.53
41	15/07/2019		HSBC		Morecambe in Bloom Schools	B & M Bargains	S	14.98	3.00	17.98
42	18/07/2019		HSBC		Morecambe in Bloom Schools	Home Bargains	S	19.93	3.99	23.92
44	18/07/2019		HSBC		Morecambe in Bloom Schools	Homebase	X	35.24	0.00	35.24
45	19/07/2019		HSBC	101392	Catch the Wind Festival Grant	More Music	X	4,000.00	0.00	4,000.00
46	19/07/2019		HSBC		Pension Contributions	Morecambe Town Council	X	610.64	0.00	610.64
43	19/07/2019		HSBC	101391	Deprivation Grant	Morecambe Bay Foodbank	X	593.13	0.00	593.13
48	20/07/2019		HSBC		Bank Charges	Morecambe Town Council	X	7.90	0.00	7.90
49	22/07/2019		HSBC		Salaries	Morecambe Town Council	X	2,813.77	0.00	2,813.77
157	22/07/2019		HSBC		Salaries	Morecambe Town Council	Z	1,847.15	0.00	1,847.15
190	22/07/2019		HSBC		Salaries	David Croxall	Z	-1,847.15	0.00	-1,847.15
47	23/07/2019		HSBC	101393	Nice n Sleazy Festival	Nice and Sleazy	E	2,750.00	0.00	2,750.00
52	29/07/2019		HSBC		Photocopier Hire	MB Digital	S	22.00	4.40	26.40
53	05/08/2019		HSBC		Telephone Bill	Talk Talk Business	S	23.45	4.69	28.14
54	12/08/2019		HSBC		Id Badges	ID Card Centre	S	51.65	10.33	61.98
117	19/08/2019		HSBC		Pension Contributions	Lancashire County Pension Fi	Z	610.64	0.00	610.64
118	19/08/2019		HSBC		Bank Charges	HSBC	Z	10.30	0.00	10.30
119	21/08/2019		HSBC		Salaries	Morecambe Town Council	Z	1,859.99	0.00	1,859.99
120	21/08/2019		HSBC		Salaries	Morecambe Town Council	Z	828.91	0.00	828.91
121	29/08/2019		HSBC		Photocopier Hire	MB Digital	S	22.00	4.40	26.40
122	03/09/2019		HSBC		Telephone Bill	Talk Talk Business	S	29.74	5.95	35.69
123	19/09/2019		HSBC		Pension Contributions	Lancashire County Council	Z	610.64	0.00	610.64
124	19/09/2019		HSBC		Bank Charges	HSBC	Z	7.10	0.00	7.10
125	23/09/2019		HSBC		Salaries	Morecambe Town Council	Z	1,859.99	0.00	1,859.99
133	23/09/2019		HSBC		Salaries	Morecambe Town Council	Z	828.91	0.00	828.91
158	26/09/2019		HSBC		Newsletter	Bucket and Spade Media	S	1,300.00	260.00	1,560.00
127	26/09/2019		HSBC		Bank Charges	HSBC	Z	15.00	0.00	15.00
55	28/09/2019		HSBC	101394	Morecambe Pride	LGBT Out in the Bay	Z	7,000.00	0.00	7,000.00
56	28/09/2019		HSBC	101395	Armed Forces Day 2019	455 ATC Squadron Morecambe	Z	1,000.00	0.00	1,000.00
57	28/09/2019		HSBC	101397	Newsletter	Bucket and Spade Media	S	1,300.00	260.00	1,560.00
58	28/09/2019		HSBC	101398	Office Rent	Lancaster City Council	Z	962.50	0.00	962.50
59	28/09/2019		HSBC	101399	Internal Audit	Yorkshire Internal Audit Serv	Z	330.00	0.00	330.00

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60	28/09/2019		HSBC	101402	Insurance	Zurich Municipal	S	680.25	136.05	816.30
61	28/09/2019		HSBC	101400	Legionella monitoring	Maxigiene Environmental Ser	S	60.00	12.00	72.00
62	28/09/2019		HSBC		Deprivation Grant	Westgate School	S	67.76	13.55	81.31
63	28/09/2019		HSBC		Deprivation Grant	Aldi	Z	3.57	0.00	3.57
64	28/09/2019		HSBC	101403	Royal Mail licecne	Royal Mail Group Ltd	Z	119.75	0.00	119.75
65	28/09/2019		HSBC	101404	Office Computers	KTD	Z	355.20	0.00	355.20
66	28/09/2019		HSBC		Photocopier Hire	MB Digital	S	46.36	9.27	55.63
192	29/09/2019		HSBC		Newsletter	Bucket and Spade Media	S	-1,300.00	-260.00	-1,560.00
67	30/09/2019		HSBC	101406	Morecambe 1940's Revival	Morecambe 1940s Revival	Z	4,000.00	0.00	4,000.00
68	30/09/2019		HSBC	101405	External Audit	PKF Littlejohn	S	400.00	80.00	480.00
69	01/10/2019		Unity Trust		Salaries	Acting Town Clerk	Z	747.90	0.00	747.90
145	03/10/2019		HSBC		Photocopier Hire	MB Digital	Z	26.40	0.00	26.40
128	04/10/2019		HSBC		Photocopier Hire	MB Digital	S	31.90	6.38	38.28
71	08/10/2019		HSBC		Newsletter	Bucket and Spade Media	S	666.67	133.33	800.00
129	18/10/2019		HSBC		Pension Contributions	Lancashire County Council	Z	373.03	0.00	373.03
142	18/10/2019		HSBC		Pension Contributions	Lancashire County Council	Z	373.03	0.00	373.03
130	20/10/2019		HSBC		Bank Charges	HSBC	Z	0.78	0.00	0.78
131	20/10/2019		HSBC		Bank Charges	HSBC	Z	39.10	0.00	39.10
132	21/10/2019		HSBC		Salaries	Morecambe Town Council	Z	1,859.99	0.00	1,859.99
126	21/10/2019		HSBC		Salaries	Morecambe Town Council	Z	828.91	0.00	828.91
134	29/10/2019		HSBC		Salaries	Morecambe Town Council	Z	125.43	0.00	125.43
135	29/10/2019		HSBC		PAYE	HMRC	Z	407.60	0.00	407.60
136	29/10/2019		HSBC		PAYE	HMRC	Z	1,954.97	0.00	1,954.97
101	30/10/2019		HSBC		Photocopier Hire	MB Digital	S	22.00	4.40	26.40
150	30/10/2019		Unity Trust		Photocopier Hire	MB Digital	S	22.00	4.40	26.40
72	02/11/2019		Unity Trust		Deprivation Grant	Tidy Border	Z	420.00	0.00	420.00
73	02/11/2019		HSBC	Direct Debit	Telephone Bill	Talk Talk Business	S	31.90	6.38	38.28
74	02/11/2019		Unity Trust		Elections	Lancaster City Council	Z	1,682.11	0.00	1,682.11
75	02/11/2019		Unity Trust		Elections	Lancaster City Council	Z	6,454.21	0.00	6,454.21
76	02/11/2019		Unity Trust		Elections	Lancaster City Council	S	2,498.27	499.66	2,997.93
77	02/11/2019		Unity Trust		Id Badges	Bay Typesetters	S	104.50	20.90	125.40
70	02/11/2019		HSBC		Postal Charges	Royal Mail Group Ltd	S	0.00	0.00	0.00
78	04/11/2019		Unity Trust		Salaries	Acting Town Clerk	Z	1,123.41	0.00	1,123.41
79	04/11/2019		HSBC		Salaries	Projects Officer	Z	954.34	0.00	954.34
80	04/11/2019		HSBC		Salaries	Town Clerk	Z	1,250.76	0.00	1,250.76
137	05/11/2019		HSBC		PAYE	HMRC	Z	458.61	0.00	458.61
146	05/11/2019		Unity Trust		Telephone Bill	Talk Talk Business	S	31.90	6.38	38.28
81	06/11/2019		Unity Trust		Professional Services	Gateley Legal	S	4,500.00	900.00	5,400.00
138	11/11/2019		HSBC		Photocopier Hire	Kingfisher Leasing Ltd	S	155.45	31.09	186.54

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139	11/11/2019		HSBC	101408	Office Rent	Lancaster City Council	S	802.08	160.42	962.50
140	15/11/2019		HSBC		Stationary	Staples	Z	62.11	0.00	62.11
141	15/11/2019		HSBC		Stationary	Staples	Z	33.41	0.00	33.41
143	19/11/2019		HSBC		Bank Charges	HSBC	Z	0.47	0.00	0.47
144	19/11/2019		HSBC		Bank Charges	HSBC	Z	41.50	0.00	41.50
149	19/11/2019		Unity Trust		Pension Contributions	Lancashire County Council	Z	373.03	0.00	373.03
159	28/11/2019		HSBC		Photocopier Hire	MB Digital	S	22.00	4.40	26.40
155	28/11/2019		Unity Trust		Photocopier Hire	MB Digital	S	22.00	4.40	26.40
86	29/11/2019		Unity Trust		Festival Grant - Morecambe Ca	Morecambe Carnival Commiti	Z	7,000.00	0.00	7,000.00
87	29/11/2019		Unity Trust		Festival Grant - Make my Day	The Exchange Creative Comr	Z	3,250.00	0.00	3,250.00
88	29/11/2019		Unity Trust		Festival Grant - West End Fesi	More Music	Z	2,500.00	0.00	2,500.00
82	29/11/2019		Unity Trust		Salaries	Nicola Kitchen	Z	2,522.10	0.00	2,522.10
83	29/11/2019		Unity Trust		Salaries	Robert Bailey	Z	1,621.53	0.00	1,621.53
84	29/11/2019		Unity Trust		Toilets	Maxigiene Environmental Ser	S	60.00	12.00	72.00
85	29/11/2019		Unity Trust		Postage stamps	Robert Bailey	Z	14.64	0.00	14.64
193	30/11/2019		HSBC		Office Rent	Lancaster City Council	S	-802.08	-160.42	-962.50
156	02/12/2019		HSBC		Bank Charges	HSBC	Z	8.30	0.00	8.30
160	04/12/2019		Unity Trust	101401	Deprivation Grant	Westgate School	Z	84.88	0.00	84.88
147	06/12/2019		Unity Trust		Photocopier Hire	Kingfisher Leasing Ltd	S	226.36	45.27	271.63
148	17/12/2019		Unity Trust		Postal Charges	Royal Mail Group Ltd	Z	2.70	0.00	2.70
89	19/12/2019		Unity Trust		Salaries	Morecambe Town Council	Z	3,024.49	0.00	3,024.49
90	19/12/2019		Unity Trust		Miscellaneous Grant Fund	Morecambe Winter Gardens	Z	500.00	0.00	500.00
91	19/12/2019		Unity Trust		Miscellaneous Grant Fund	Torrisholme Film Club	Z	500.00	0.00	500.00
92	29/12/2019		Unity Trust		Morecambe in Bloom Judging	Morecambe Hotel	S	62.51	12.49	75.00
93	29/12/2019		Unity Trust		Office Rent	Lancaster City Council	Z	962.50	0.00	962.50
94	29/12/2019		Unity Trust	Direct Debit	Telephone Bill	Talk Talk Business	S	31.90	6.38	38.28
95	29/12/2019		Unity Trust		Christmas Lights	Morecambe BID CIC	Z	6,000.00	0.00	6,000.00
96	29/12/2019		Unity Trust		Data Protection Fee	Information Commissioners (Z	40.00	0.00	40.00
97	31/12/2019		Unity Trust		Postage stamps	Nicola Kitchen	Z	31.09	0.00	31.09
98	31/12/2019		Unity Trust		Salaries	Nicola Kitchen	Z	1,305.06	0.00	1,305.06
99	31/12/2019		Unity Trust		Salaries	Robert Bailey	Z	1,761.10	0.00	1,761.10
100	31/12/2019		Unity Trust		PAYE	HMRC	Z	656.41	0.00	656.41
151	31/12/2019		Unity Trust		Bank Charges	Unity Trust	Z	18.45	0.00	18.45
152	07/01/2020		Unity Trust		Promenade Concert	Promenade Concert	Z	1,100.00	0.00	1,100.00
153	07/01/2020		Unity Trust		Grant - Galloways	Galloways	Z	500.00	0.00	500.00
161	07/01/2020		Unity Trust		Festival Grant	Morecambe Vintage Bus	Z	1,500.00	0.00	1,500.00
154	17/01/2020		Unity Trust		Pension Contributions	Lancashire County Council	Z	373.03	0.00	373.03
102	27/01/2020		Unity Trust	Direct Debit	Photocopier Hire	Kingfisher Leasing Ltd	S	166.36	33.27	199.63
103	27/01/2020		Unity Trust	Direct Debit	Laptop	Lancaster City Council	S	718.68	119.74	838.42

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104	27/01/2020		Unity Trust		Toilet Repairs	Lancaster City Council	S	142.25	28.45	170.70
105	27/01/2020		Unity Trust		Toilet Repairs	Lancaster City Council	S	97.35	19.47	116.82
106	27/01/2020		Unity Trust		Clothing	Uniform & Leisurewear Comp	Z	31.80	0.00	31.80
107	27/01/2020		Unity Trust		Postal Charges	Royal Mail Group Ltd	Z	17.70	0.00	17.70
108	27/01/2020		Unity Trust		PAYE	HMRC	Z	498.08	0.00	498.08
109	27/01/2020		Unity Trust		Payroll Service	Payroo	Z	48.00	0.00	48.00
110	27/01/2020		Unity Trust		Audit Services	Yorkshire Internal Audit Serv	Z	330.00	0.00	330.00
111	27/01/2020		Unity Trust		Newsletter	Bucket and Spade Media	S	1,300.00	260.00	1,560.00
112	27/01/2020		Unity Trust		festival - Vintage by the Sea	Lancaster City Council	Z	15,900.00	0.00	15,900.00
113	27/01/2020		Unity Trust	Direct Debit	Toilet Cleaning	Cannon Hygiene	S	222.00	44.40	266.40
114	31/01/2020		Unity Trust		Salaries	Bob Bailey	Z	2,179.80	0.00	2,179.80
115	31/01/2020		Unity Trust		Salaries	Nicola Kitchen	Z	1,891.29	0.00	1,891.29
170	04/02/2020		Unity Trust	Direct Debit	Photocopier Hire	MB Digital	S	22.00	4.40	26.40
171	04/02/2020		Unity Trust	Direct Debit	Telephone Bill	Talk Talk Business	S	31.90	6.38	38.28
172	04/02/2020		Unity Trust	Direct Debit	Pension Contributions	Lancashire County Council	S	310.86	62.17	373.03
162	27/02/2020		Unity Trust		ITC	Tech Hub	S	2,336.26	467.25	2,803.51
163	27/02/2020		Unity Trust		Broadband	Plusnet	S	21.99	4.40	26.39
164	27/02/2020		Unity Trust		Environmental Enforcement	Lancaster City Council	Z	12,500.00	0.00	12,500.00
165	27/02/2020		Unity Trust		Anti Social Behaviour contribut	Lancaster City Council	Z	14,000.00	0.00	14,000.00
166	27/02/2020		Unity Trust		Festival Grants - Bare Fest anc	Bare Community Association	Z	2,000.00	0.00	2,000.00
185	03/03/2020		Unity Trust	Direct Debit	Pest control	Rentokil	S	222.00	44.40	266.40
167	04/03/2020		Unity Trust		Salaries	Bob Bailey	Z	1,900.66	0.00	1,900.66
168	04/03/2020		Unity Trust		Salaries	Nicola Kitchen	Z	1,305.06	0.00	1,305.06
186	05/03/2020		Unity Trust	Direct Debit	Telephone Bill	Talk Talk Business	S	31.90	6.38	38.28
169	13/03/2020		Unity Trust		PAYE	HMRC	Z	995.76	0.00	995.76
173	13/03/2020		Unity Trust	Direct Debit	ICT Lease	CF Corporate Finance	S	81.10	16.22	97.32
187	19/03/2020		Unity Trust	Direct Debit	Pension Contributions	Lancashire County Council	Z	373.03	0.00	373.03
188	30/03/2020		Unity Trust	Direct Debit	Photocopier Hire	MB Digital	Z	26.40	0.00	26.40
189	31/03/2020		Unity Trust		Bank Charges	Unity Trust	Z	25.80	0.00	25.80
174	31/03/2020		Unity Trust		Office Rent	Lancaster City Council	Z	962.50	0.00	962.50
175	31/03/2020		Unity Trust		NNDR	Lancaster City Council	Z	860.78	0.00	860.78
176	31/03/2020		Unity Trust		PAYE	HMRC	Z	517.12	0.00	517.12
177	31/03/2020		Unity Trust		Power supply	KTD	Z	35.99	0.00	35.99
178	31/03/2020		Unity Trust		PAYE	HMRC	Z	319.14	0.00	319.14
179	31/03/2020		Unity Trust		Zest Publications	Morecambe Visitor Guide	S	395.00	79.00	474.00
180	31/03/2020		Unity Trust	Direct Debit	cfcorporate	Lease - Surface Pro 7	S	271.98	54.40	326.38
181	31/03/2020		Unity Trust	Direct Debit	Broadband	Plusnet	S	21.09	4.22	25.31
182	31/03/2020		Unity Trust		Salaries	Nicola Kitchen	Z	954.34	0.00	954.34
183	31/03/2020		Unity Trust		Salaries	Bob Bailey	Z	2,179.80	0.00	2,179.80

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184	Neighbourhood Plan	31/03/2020		Unity Trust		Neighbourhood Plan Consultac	Troy Hayes PLanning Limited	S	2,565.90	513.18	3,079.08
194	Suspense	31/03/2020		HSBC		VAT correction	HMRC	S	0.00	275.42	275.42
195	Suspense	31/03/2020		HSBC		VAT correction	HMRC	X	-275.42	0.00	-275.42
Total									189,575.37	4,934.52	194,509.89