

# MORECAMBE TOWN COUNCIL

31<sup>st</sup> January 2018

Sir/Madam,

You are hereby summoned to attend the **Extraordinary Meeting** of the Morecambe Town Council to be held in the Town Hall, Morecambe on **Wednesday 7<sup>th</sup> February 2018** commencing at **the rise of the Reconvened Meeting**.

The following items will be discussed:

## Agenda

### 1. **Apologies for Absence.**

### 2. **Declaration of Interests**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

*MEETING TO ADJOURNED AT THIS POINT*

### 3. **Public Participation**

*Opportunity for members of the public to address Council regarding items on the Agenda for up to three minutes*

*MEETING RECONVENED*

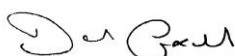
### 4. **Consultation re Lancaster City Council Car Parking Charges**

To consider the report of the Town Clerk (attached at pages 2 to 3).

### 5. **Morecambe in Bloom 2018 – Development of Commemorative Flower beds**

To consider the report of the Town Clerk (attached at pages 4 to 6).

### 6. **Date of Next Meeting – Thursday 15<sup>th</sup> March 2018 at Morecambe Town Hall commencing at 7pm**



David Croxall  
Clerk to the Council  
31<sup>st</sup> January 2018

**Consultation re Lancaster City Council Parking Charges**

Lancaster City Council's Cabinet will be considering its Corporate Fees and Charges report at the meeting to be held on 13<sup>th</sup> February and proposals for car parking charges for 2018/19 will be included in the report.

The City Council wrote to the Town Council on 22<sup>nd</sup> January setting out the relevant options that Cabinet will be considering and invited the Town Council to comment by 9<sup>th</sup> February 2018.

**Proposals being considered by Lancaster City Council Cabinet on 13<sup>th</sup> February 2018 which the Town Council has been consulted on:**

Annual Review of Parking Fees and Charges 2018/19

Draft Recommendations

That Cabinet considers the following options as part of the annual review of car parking fees and charges for 2018/19:-

1. Option 1 – That Cabinet recommends its preferred option for the general tariff increases outlined in Options 1A, 1B and 1C and TABLE A of this report, on all main car parks in Lancaster and Morecambe and Williamson Park
2. Option 2 – That Cabinet considers whether to introduce evening parking charges in Morecambe, and if so to what extent.
3. Option 3 – That Cabinet considers its policy on Free Christmas Parking
4. Option 4 – That Cabinet increases all Car Park Permits by 3%
5. Option 5 – That formal management and parking charges are introduced on St George's Quay car park as outlined in TABLE C
6. Option 6 – That 7 designated car parking spaces are introduced on Cable Street Car Park when the car park is extended
7. Option 7 – That formal management of Friars Passage Car Park is reintroduced
8. That the Off Street Parking Places Order is amended at the earliest opportunity to implement the changes outlined in Options 5, 6 and 7

## 1 Proposal Details and Options

### Off Street Parking Charges (Generally)

#### Option 1 - Off Street Parking Charges

To consider a range of options for car parking fees and charges for 2018/19 as outlined below and in TABLE A to support the ongoing management of car parks and the wider objectives of the Council:-

Option 1A – increasing the short stay 2 hour charge and other selected tariffs and freezing the 1 hour charge

Option 1B – increasing the short stay 1 hour charge and other selected tariffs and freezing the 2 hour charge

Option 1C – increasing the charges outlined in both Options 1A and 1B and freezing the remaining charges

TABLE A Tariffs – main car parks	Current Charge	Option 1A	Option 1B	Option 1C
Short Stay Car Parks -				
Up to 1 hour	£1.40	Freeze	£1.50	£1.50
Up to 2 hours	£2.40	£2.50	Freeze	£2.50
Up to 3 hours	£3.00	Freeze	Freeze	Freeze
Up to 4 hours	£3.60	£3.80	£3.70	£3.80
Up to 10 hours	£8.00	£9.00	£9.00	£9.00
Up to 24 hours	£10.00	£11.00	£11.00	£11.00
Evening Charge (Lancaster)	£1.50	Freeze	Freeze	Freeze
Long Stay Car Parks -				
Up to 1 hour (Festival Market)	£1.20	Freeze	£1.30	£1.30
Up to 1 hour	£1.40	Freeze	£1.50	£1.50
Up to 3 hours	£2.50	Freeze	Freeze	Freeze
Up to 5 hours (Lancaster)	£4.20	Freeze	Freeze	Freeze
Up to 10 hours (Morecambe)	£3.20	£3.40	Freeze	£3.40
Up to 10 hours (Lancaster)	£7.00	£8.00	Freeze	£8.00
Up to 24 hours (Lancaster)	£8.00	£9.00	£9.00	£9.00
Evening Charge (Lancaster)	£1.50	Freeze	Freeze	Freeze
Williamson Park -				
Up to 1 hour	£1.00	Freeze	Freeze	Freeze
Full Day	£1.80	£1.90	£1.90	£1.90
Evening after 5.30pm	£1.00	Freeze	Freeze	Freeze

## **FULL COUNCIL 7<sup>th</sup> February 2018**

### **Item No: 5**

### **Report of: Town Clerk**

#### **Morecambe in Bloom 2018 – Development of Commemorative Flower beds**

The meeting of the Council's Planning Development and Environment Committee held on 8<sup>th</sup> November 2017 made the following recommendations to the Council:

- (a) The Morecambe in Bloom themed category for 2018 to be "Commemorating the Centenary of the end of World War One".*
- (b) Request the Clerk to engage as many community groups as possible with the view to several community projects taking place in the town to commemorate the centenary of the end of WW1, including the creation of commemorative flower beds, and to engage the local Air Cadets in a flower bed project to commemorate the centenary of the formation of the Royal Air Force.*

These recommendations were agreed by Council on 16<sup>th</sup> November 2017 (Minute No. 45(4) (g) and (h) refers).

Following these decisions, the Council discussed potential sites for the commemorative beds with the City Council and the area of grass opposite the Winter Gardens which is slightly raised and near the War Memorial was highlighted as a potential and appropriate site.

A meeting was then held on 22<sup>nd</sup> January to which representatives of community groups and members of the Town Council's Planning Development and Environment Committee were invited to attend.

Community Groups invited to attend included the Army Cadets, Air Cadets, Sea Cadets, British Legion, RAF Association, Merchant Navy Association and Poppy Scatter etc. The meeting was also attended by a representative from Lancaster City Council's Gardening section.

The notes of the meeting are attached at Appendix A for Councillor's information.

#### **Actions Required:**

The Council will note that the meeting agreed to proceed with two commemorative beds as set out in the Notes of the Meeting, and that the estimated costs of providing the carpet bedding and design work for both beds would be £3,150.

The Meeting agreed to request that the Town Council agrees to fund half this cost i.e. **£1,575.00.**

#### **Council is therefore requested to consider funding half the cost of this project.**

In making this decision the following should be considered:

- The Town Council's funding could be taken from the Morecambe in Bloom budget
- The community Groups agreed to undertake to raise half of the costs via sponsorship as outlined in the Notes of the Meeting.
- This would be a community project with the Cadet Groups being involved in undertaking the planting with the City Council gardeners and then undertaking the maintenance of the flower beds.
- The carpet bedding would last for approximately three years and require little maintenance.

## **Appendix A:**

### **Notes of Commemorative Flower Beds Meeting – 6:30 pm, 22<sup>nd</sup> January 2018 at the War Memorial Hall, Morecambe**

**Present:** Graeme Austin, Malcolm Brown, Kate Crowhurst, David Hodgson and Steve Trainor

Councillors Present – G. Dennison, R. Dennison and T. Heath

Officers Present – Hillary Dennison (Plant Nursery Supervisor - Lancaster City Council) and Abigail Fawcett (Assistant Clerk - Morecambe Town Council)

**Apologies** - Commander Tim Roberts

#### **1. Introduction**

The Council received a letter from the Royal Air Force requesting help to promote Royal Air Force in Bloom. This would be to commemorate its formation which was on the 1<sup>st</sup> April 1918. Members agreed to lead the project and to include another flower bed to commemorate 100 years since the end of World War 1.

The meeting was set up to discuss how this could be implemented and to decipher which groups could be involved with the delivery of the flower beds, how to fund them and who would maintain them.

#### **2. Location, Type and Delivery of the Flower Beds**

An area of grass across from the Winter Gardens had been identified prior to the meeting. The two beds would be positioned at an angle of around 45 degrees to make them more visible to passers-by. Hillary produced some idea for the beds to consist of carpet bedding which would last up to three years and need little maintenance. The designs consisted of wording, dates and large poppies. The cost for carpet bedding is £150 per square metre. The size and cost for each bed was agreed as follows:

- |  |        |
|--|--------|
| • Commemoration -100 years since the end of WW1 – 5 x 3 metres | £2,250 |
| • Anniversary – 100 years since the RAF was formed             | £900   |

The Army and Air Cadets said they would prepare the area and assist with the planting. Lancaster City Council have agreed to supervise the cadets.

The RAF bed would need to be ready for the 1<sup>st</sup> April celebrations. Hillary said it may be difficult to have the beds ready for the date, however, she suggested that the City Council could have a temporary bed ready for the celebration.

**Actions:**

- (a) Hillary to agree with the City Council that the location for the beds to be where originally requested on the grassed area across from the Winter Gardens.
- (b) Graeme to send Hillary the RAF logo for her to design something similar for the carpet bedding.

**3. Sponsorship**

The group discussed possible sponsors for the carpet bedding. The suggestions for funding were as follows:

- EDF Energy
- Volker Brooks
- Local Supermarkets Community Fund
- Sea, Air and Army Cadets

**Actions:**

- (a) Morecambe Town Council be requested to consider funding half of the project.
- (b) Councillor Heath to contact EDF Energy.
- (c) Hillary to speak to Volker Brooks.
- (d) Malcolm to visit the Supermarkets Community Champions.
- (e) Kate, Graeme and David to speak to their own organisations.

**Date of Next Meeting**

Monday 26<sup>th</sup> February, 6:30pm at the War Memorial Hall Café

The meeting ended at 7.40 pm

**David Croxall**

**Town Clerk**

**23<sup>rd</sup> January 2018**

# **MORECAMBE TOWN COUNCIL – NOTICE OF RECONVENED MEETING**

31<sup>st</sup> January 2018

Sir/Madam,

You are hereby summoned to attend the **Reconvened Meeting** of Morecambe Town Council (adjourned on 18<sup>th</sup> January 2018) to be held in the Town Hall, Morecambe on **Wednesday 7<sup>th</sup> February 2018** commencing at **7.00 p.m.**

The reconvened meeting will discuss Items 7 and 10 from the original agenda, which had not been considered at the time of the adjournment.

## **Agenda for Reconvened Meeting**

### **1. Apologies for Absence.**

### **2. Declaration of Interests**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

### **3. Review of Public Participation at Council Meetings (Item 7 from original agenda)**

To consider the report of the Town Clerk (attached at pages 2 to 4).

### **4. Management of Staff (Item 10 from original agenda)**

To consider the report of the Town Clerk (attached at page 5).



David Croxall  
Clerk to the Council  
31<sup>ST</sup> January, 2018

**Review of Public Participation at Council Meetings**

**1. Introduction**

Under the Public Bodies (Admission to Meetings) Act 1960, the public have a statutory right to attend meetings of a Town/Parish Council and its Committees. Importantly they have no right to participate in a meeting, unless permitted to do so by the Council.

The current process for public participation is set out in the Council's Standing Orders (agreed on 16<sup>th</sup> June 2011) at Standing Order No. 1 (e) – (l).

At Council on 16<sup>th</sup> November 2017 it was agreed that the current process of public participation should be reviewed.

A copy of the current Standing Order regarding the current Public Participation procedure/rules is set out in Appendix A to this report.

**2. Revised Public Participation Procedure**

Set out below is a suggested revised public participation procedure for Council's consideration:

- a) The period of time which is designated for public participation shall not exceed twenty minutes with the provision that the meeting is adjourned to allow public participation to take place. Each member of the public is entitled to speak once only about matters on the agenda for that meeting and shall not speak for more than three minutes.
- b) Members of the public who would like to ask a question or address the Council at a meeting must be a registered elector or Council Tax payer living within the Morecambe Town Council boundary.
- c) To ask a question/make a statement you are required to give notice. This must be done in writing or by email to the Town Clerk, no later than 12 noon, 3 working days before the day of the meeting (i.e. 12 noon on the Monday prior to a Council meeting on a Thursday). The Clerk's contact details are listed below:

Town Clerk  
Morecambe Town Council,  
Town Hall,  
Marine Road,  
Morecambe,  
LA4 5AF  
[clerk@morecambe.gov.uk](mailto:clerk@morecambe.gov.uk)



d) The question/statement may be rejected if:

- It is regarding a matter that is not Morecambe Town Council's responsibility or doesn't affect Morecambe.
- It is substantially the same question which has been put at a meeting of the Council in the past 6 months; or
- Concerns confidential or exempt information.
- It is defamatory, frivolous or offensive.

(If your question is rejected, you will be informed and given a reason why).

- e) Members of public will be invited to speak in the order the questions/statements are received and will be requested to stand at the front of the Council Chamber when speaking (except when a person has a disability). The Chairman may at any time permit an individual to be seated when speaking.
- f) A question asked by a member of the public during a public participation session at a meeting may not be answered during the meeting, either because of lack of time or non-attendance of the Member to whom the question was asked. These questions will be answered in writing.
- g) A record that public participation took place at a meeting shall be included in the minutes of the meeting including a very brief description (not verbatim) of any questions or addresses to the Council.

### **3. Actions Required**

- (a) **The Council are asked to review the Public Participation procedure set out at Appendix A and to consider the proposed revised scheme set out in this report.**
- (b) **It should be noted that any revised scheme will require Standing Order No. 1 (e) – (l) to be amended which will require a separate resolution of Council.**

## **Appendix A – Current Public Participation Procedure**

### **Extract from Standing Orders**

Morecambe Town Council's Standing Orders (agreed on 16<sup>th</sup> June, 2011) sets out the Council's public participation scheme (Standing Order No. 1 (e) – (l) and believes it is important to allow members of the public the opportunity to address Council members at Full Council meetings. Standing Orders 1 (a) – (h) set out the following procedures re Public Participation:

- a The period of time which is designated for public participation in accordance with Standing Order 1(d) above shall not exceed twenty minutes with the provision that the meeting is adjourned to allow public participation to take place.
- b Subject to Standing Order 1(e) above, each member of the public is entitled to speak once only and shall not speak for more than three minutes.
- c In accordance with Standing Order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.
- d In accordance with Standing Order 1(g) above, the Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Town Clerk for a written or oral response.
- e A record of a public participation session at a meeting shall be included in the minutes of that meeting.
- f A person shall raise their hand when requesting to speak and stand at the front of the Council Chamber when speaking (except when a person has a disability). The Chairman may at any time permit an individual to be seated when speaking.
- g Any person speaking at a meeting shall address their comments to the Chairman.
- h Only one person is permitted to speak at a time. If more than one person wishes to speak, the Chairman shall direct the order of speaking.

**Staffing Issues**

The purpose of this report is to ask Council to review its arrangements for the management of its two members of staff and in particular the management of the Clerk.

Whilst remembering that the whole Council (i.e. all 26 members) acts as the employer, the issues to consider are:

- (a) Daily Line management responsibilities for the Clerk as the Clerk currently remains unclear to who is responsible for this.
- (b) Line management responsibilities for the Assistant Clerk.
- (c) Weekly supervision meetings with the Clerk – the Clerk would welcome this and has requested this in previous appraisals. The Council are asked to consider this and nominate the appropriate Councillors(s) to undertake this task.
- (d) Appraisal of the Clerk. The last appraisal was undertaken on 25<sup>th</sup> July 2017 and therefore a half yearly appraisal is due at the end of this month. The Panel currently contains 4 members (one from each Group) as follows: Councillors R. Dennison. D. Hutton, M. Ogden and J. Pilling. The Council is asked to set a date for this to take place.

## **MORECAMBE TOWN COUNCIL**

### **Minutes of the Extraordinary Meeting of Morecambe Town Council held on Wednesday 7<sup>th</sup> February 2018 at 7.35 p.m. at Morecambe Town Hall**

**Present:** Councillors: D. Clifford (Chairman) (arrived at 7.50 p.m. and took the Chair from Minute 68 onwards), Janice Hanson (Vice Chairman), T. Anderson, Alex Ashworth, June Ashworth (arrived at 7.45 p.m.), J. Bates, V. Boyd-Power, T. Brown, S. Burns, R. Cleet, I. Clift, G. Dennison, R. Dennison, P. Heath, John Hanson, B. Hughes, D. Hutton, M. Pattison, J. Pilling and D. Whitaker

#### **Officers in Attendance:**

D. Croxall (Town Clerk) and A. Fawcett (Assistant Clerk)

*Councillor Janice Hanson as Vice Chairman took the Chair at the start of the meeting in the absence of the Chairman.*

#### **65. Apologies for Absence**

Councillors C. Cozler, L. Davies, L. Hughes, T. Metcalfe and L. Page

#### **66. Declarations of Interests**

Councillors June Ashworth, Brown, Clift, Janice Hanson, B. Hughes, M. Pattison and D. Whitaker declared a personal interest in Minute No. 68 regarding Lancaster City Council's consultation in respect of car parking charges and left the meeting during consideration of the item.

*At this point the meeting adjourned to allow public participation*

#### **67. Public Participation**

One member of the public addressed the Council:

Mr Williams

Mr Williams read out a statement which included the text of former Councillor Barber's resignation letter and indicated that he believed she had been treated badly by the Council and that she was a true public servant.

*Following the completion of public participation, the meeting reconvened at this point*

*Councillors Brown, Clift, Janice Hanson, B. Hughes, M. Pattison and D. Whitaker left the meeting at this point as they had declared a personal interest in Minute No. 68 regarding the Consultation by Lancaster City Council in respect Car Parking Charges.*

*Councillor June Ashworth arrived during the consideration of Minute No. 68 (7.45 p.m.) and declared a personal interest and left the meeting as she was a member of Lancaster City Council.*

*Councillor Heath was elected as Chairman for the consideration of Minute No. 68 in the absence of the Chairman and Vice Chairman*

## **68. Consultation Re Lancaster City Council Car Parking Charges**

Lancaster City Council wrote to the Town Council on 22<sup>nd</sup> January 2018 setting out the relevant options that its Cabinet would be considering in respect of Car Parking charges for 2018/19 and had invited the Town Council to comment by 9<sup>th</sup> February 2018.

The proposals being considered by Lancaster City Council Cabinet on 13<sup>th</sup> February 2018 which the Town Council had been consulted on were:

*“Annual Review of Parking Fees and Charges 2018/19*

*Draft Recommendations*

*That Cabinet considers the following options as part of the annual review of car parking fees and charges for 2018/19: -*

- 1. Option 1 – That Cabinet recommends its preferred option for the general tariff increases outlined in Options 1A, 1B and 1C and TABLE A of this report, on all main car parks in Lancaster and Morecambe and Williamson Park*
- 2. Option 2 – That Cabinet considers whether to introduce evening parking charges in Morecambe, and if so to what extent.*
- 3. Option 3 – That Cabinet considers its policy on Free Christmas Parking*
- 4. Option 4 – That Cabinet increases all Car Park Permits by 3%*
- 5. Option 5 – That formal management and parking charges are introduced on St George’s Quay car park as outlined in TABLE C*
- 6. Option 6 – That 7 designated car parking spaces are introduced on Cable Street Car Park when the car park is extended*
- 7. Option 7 – That formal management of Friars Passage Car Park is reintroduced*
- 8. That the Off Street Parking Places Order is amended at the earliest opportunity to implement the changes outlined in Options 5, 6 and 7*

## 1 Proposal Details and Options

### Off Street Parking Charges (Generally)

#### Option 1 - Off Street Parking Charges

To consider a range of options for car parking fees and charges for 2018/19 as outlined below and in TABLE A to support the ongoing management of car parks and the wider objectives of the Council:-

Option 1A – increasing the short stay 2 hour charge and other selected tariffs and freezing the 1 hour charge

Option 1B – increasing the short stay 1 hour charge and other selected tariffs and freezing the 2 hour charge

Option 1C – increasing the charges outlined in both Options 1A and 1B and freezing the remaining charges”

TABLE A Tariffs – main car parks	Current Charge	Option 1A	Option 1B	Option 1C
<b>Short Stay Car Parks -</b>				
Up to 1 hour	£1.40	Freeze	£1.50	£1.50
Up to 2 hours	£2.40	£2.50	Freeze	£2.50
Up to 3 hours	£3.00	Freeze	Freeze	Freeze
Up to 4 hours	£3.60	£3.80	£3.70	£3.80
Up to 10 hours	£8.00	£9.00	£9.00	£9.00
Up to 24 hours	£10.00	£11.00	£11.00	£11.00
Evening Charge (Lancaster)	£1.50	Freeze	Freeze	Freeze
<b>Long Stay Car Parks -</b>				
Up to 1 hour (Festival Market)	£1.20	Freeze	£1.30	£1.30
Up to 1 hour	£1.40	Freeze	£1.50	£1.50
Up to 3 hours	£2.50	Freeze	Freeze	Freeze
Up to 5 hours (Lancaster)	£4.20	Freeze	Freeze	Freeze
Up to 10 hours (Morecambe)	£3.20	£3.40	Freeze	£3.40
Up to 10 hours (Lancaster)	£7.00	£8.00	Freeze	£8.00
Up to 24 hours (Lancaster)	£8.00	£9.00	£9.00	£9.00

<i>Evening Charge (Lancaster)</i>	<i>£1.50</i>	<i>Freeze</i>	<i>Freeze</i>	<i>Freeze</i>
<i>Williamson Park -</i>				
<i>Up to 1 hour</i>	<i>£1.00</i>	<i>Freeze</i>	<i>Freeze</i>	<i>Freeze</i>
<i>Full Day</i>	<i>£1.80</i>	<i>£1.90</i>	<i>£1.90</i>	<i>£1.90</i>
<i>Evening after 5.30pm</i>	<i>£1.00</i>	<i>Freeze</i>	<i>Freeze</i>	<i>Freeze</i>

### **Resolved:**

That Lancaster City be informed that the Town Council's views in respect of the proposals for car parking charges in 2018/19 were as follows:

- (a) The Town Council fundamentally objects to Option 2 regarding the introduction of evening parking charges into Morecambe on the basis that:
  - This would have a severe and damaging effect on Morecambe's night time economy e.g. hotels, restaurants and entertainment venues who rely on free evening parking for their guests as one of their selling points to prospective clients;
  - Lancaster and Morecambe should not be treated the same as both towns have a different offer and issues facing their respective night time economies; and
  - Introducing evening parking charges would reduce further the attraction of Morecambe to prospective visitors especially as in the opinion of the Town Council car parking charges in Lancaster and Morecambe are higher than other towns nearby.
- (b) The Town Council requests the City Council to consider alternative charging methods designed to increase footfall into the town, rather than giving further negative publicity to the town by simply increasing charges and urges the City Council to consider the innovative ideas from Morecambe's competitors i.e. cheaper parking on days when car parks are often less used etc.
- (c) From the options set out within the consultation document, the Town Council's preferred option would be 1A on the basis that the long stay charges would not change and therefore this should have a minimal impact on visitors to the town.
- (d) The Town Council remains concerned about the negative impact on the town's hotel and bed and breakfast businesses of overnight parking on the Promenade by camper vans and HGV's and requests the City Council takes action to ensure that the existing byelaws to control overnight parking on the Promenade were effectively policed with appropriate action taken when necessary.

*Councillor Clifford arrived after the completion of Minute No. 68 (7.50 p.m.) and took the Chair for the remainder of the meeting*

*Councillors June Ashworth, Brown, Clift, Janice Hanson, B. Hughes, M. Pattison and D. Whitaker returned to the meeting at this point*

#### **69. Morecambe in Bloom 2018 – Development of Commemorative Flower beds**

The meeting of the Council's Planning Development and Environment Committee held on 8<sup>th</sup> November 2017 made the following recommendations to the Council:

- (a) The Morecambe in Bloom themed category for 2018 to be "Commemorating the Centenary of the end of World War One".*
- (b) Request the Clerk to engage as many community groups as possible with the view to several community projects taking place in the town to commemorate the centenary of the end of WW1, including the creation of commemorative flower beds, and to engage the local Air Cadets in a flower bed project to commemorate the centenary of the formation of the Royal Air Force.*

These recommendations were agreed by Council on 16<sup>th</sup> November 2017 (Minute No. 45(4) (g) and (h) refers).

Following these decisions, the Council discussed potential sites for the commemorative beds with the City Council and the area of grass opposite the Winter Gardens which is slightly raised and near the War Memorial was highlighted as a potential and appropriate site.

A meeting was held on 22<sup>nd</sup> January to which representatives of community groups and members of the Town Council's Planning Development and Environment Committee were invited to attend.

Community Groups invited to attend included the Army Cadets, Air Cadets, Sea Cadets, British Legion, RAF Association, Merchant Navy Association and Poppy Scatter etc. The meeting was also attended by a representative from Lancaster City Council's Gardening section.

The City Council had proposed that carpet bedding be supplied at a cost of £150 per square metre and indicated that this would last up to three years and be maintained by themselves. The Army and Air Cadets had agreed to assist the City Council in the planting of both beds at the appropriate time.

The notes of the meeting were submitted to Council with the request from the meeting that the Council proceeds with two commemorative beds as set out in the Notes of the Meeting and considers contributing funding towards the cost of both beds which would be a maximum of £4,000.00.

The Community Groups had agreed to try and obtain sponsorship towards the two proposed beds and report back to the next meeting on 26<sup>th</sup> February

#### **Resolved:**

- (1) That £4,000 be set aside from the Community Garden Budget within the 2018/19 budget towards the proposed commemorative flower beds.
- (2) That should the costs of the two commemorative gardens outlined in the report (namely the garden to commemorate the 100 years since the end of WW1 opposite the Winter Gardens and the RAF Centenary commemorative garden) be less than £4,000, then the remainder of the sum be put towards further commemorative garden projects.



**69. Date of Next Meeting**

Thursday 15<sup>th</sup> March 2018 at Morecabe Town Hall commencing at 7 p.m.

The meeting ended at 8.03 p.m.

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Chairman

Any queries regarding this meeting, please contact David Croxall, Clerk to the Council on 01524 422929 or via email to [clerk@morecambe.gov.uk](mailto:clerk@morecambe.gov.uk)

8<sup>th</sup> February 2018