DR-10839 - Morecambe Neighbourhood Plan Design Codes - Draft Programme (13.4.20)

Task Number	TASK DESCRIPTION	March					April				May				June					July				August					September				October			
	Week Commencing	Wk 2.3.20	Wk 9.3.20	Wk 16.3.20	Wk 23.3.20	Wk 30.3.20	Wk 6.4.20	Wk 13.4.20	Wk 20.4.20	Wk 27.4.20	Wk 4.5.20	Wk 11.5.20	Wk 18.5.20	Wk 25.5.20	Wk 1.6.20	Wk 8.6.20	Wk 15.6.20	Wk 25.6.20	Wk 29.6.20	Wk 6.7.20	Wk 13.7.20	Wk 20.7.20	Wk 27.7.20	Wk 3.8.20	Wk 10.8.20	Wk 17.8.20	Wk 24.8.20	Wk 31.8.20	Wk 7.9.20	Wk 14.9.20	Wk 21.9.20	Wk 28.9.20	Wk 5.10.20	Wk 12.10.20		
1	Inception																																			
1.1	Inception Call																																			
1.2	Acquisition of OS / mapping data																																			
1.3	Inception meeting and virtual site visit				#1 meeting																															
1.4	Project plan and confirmation of scope																																			
2	Baseline Review & Analysis																																			
2.1	Policy and guidance document review																																			
2.2	Place evolution / structure plan and supporting text																																			
2.3	Landscape and Open space and views diagram and supporting text																																			
2.4	Movement, streets and spaces diagram and supporting text																																			
2.5	Neighbourhood structure diagram and supporting text																																			
3	Characterisation Study																																			
3.1	Define character/areas for design coding study focus																																			
3.2	Area townsape diagrams / photographs and supporting text																																			
3.3	1 Ha Figure ground samples - density and grain and supporting text																																			
3.4	Details and features - desktop photographic compilation by area																																			
3.5	Area issues and opportunities photographs and supporting text																																			
4	Developing the design codes																																			
4.1	Define relevant design guidance and design code types																																			
4.2	Draft list of Design Guidance / Code topics																																			
4.3	Example Design Code layout and Illustration																																			
5	Production of the Design Codes																																			
5.1	Design Codes by Area / Style / Situation / Development model																																			
5.2	Tables of codes which apply and suporting text																																			
6	Production of the Final Documents																																			
6.1	Report template																																			
6.2	Compilation of material in InDesign (report / public consultation)																																			
7	Engagement Exercises																																			
7.1	Review/workshop/ presentation of draft work																			#2 meeting							#3 meeting									
7.2	Public consutlation - details to be confirmed																												*Public consultation?							
8	Issues and Revisions																																			
8.1	Issue draft to Morecambe NP group																*Draft baseline material										*First Draft report					*2nd draft report			
8.2	2 week review period for group																NP group review period										NP group review period					NP group review period			
8.3	Updates to reflect comments																																			
8.4	Issue final report																																	*Final report		