



MORECAMBE TOWN COUNCIL

You are hereby summoned to attend the meeting of Morecambe Town Council at the Town Hall, Morecambe on **Thursday 6th February 2020 commencing at 7.00 p.m.**

AGENDA

20012. **Election of Chairman:** To receive nominations for, and election of, Chairman of Morecambe town Council
20013. **Apologies for Absence:** To receive apologies for absence
20014. **Declaration of Interests:** To receive declarations by Members of interests in respect of items on this Agenda. Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).
- In accordance with Part B Section 2 of the Code of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.
20015. **Minutes:** To consider draft minutes of the previous meeting on 2nd January 2020 and the Extraordinary Meeting on the 17th January 2020.
20016. **Public Participation:** To adjourn the meeting for a period of public discussion.
20017. **Chairman's Urgent Business:**
20018. **Motions proposed by Cllrs Pilling and Bates:** To consider the following:

- Morecambe Town Council should undertake an independent, internal audit of information handling and storage and financial management. The audit should cover the period from April 2018 to the present day. Tenders should be invited from three audit companies which are based outside the Parliamentary constituencies of Morecambe and Lunesdale and Lancaster and Fleetwood. Companies which have provided audit reports to Morecambe Town Council in the last two years should not be considered. The audit report should be presented in its entirety to all members of the Council. The Council should appoint an audit committee to facilitate the process of audit.*
- Morecambe Town Council Standing Orders should be amended to determine a suitable Line Management structure for all Council Staff.
Line management responsibilities would be;*
 - to assist the Town Clerk in day to day issues that may arise;*
 - to act as a critical friend;*
 - to act as a conduit between the Town Clerk and the Council Members, and any such other responsibilities as the Town Council may determine from time to time.*

The appointment of a line manager should be made with immediate effect.

20019. **Precept & Budget 2020/21:** To consider precept and budget proposals for the financial year 2020/21 (See Agenda pack for results of the 'Have your Say' consultation)
20020. **Festival Funding:** To consider claim for Festival grant – Vintage by the Sea 2019
20021. **Information and Communications Technology:** Members are asked to consider options for the replacement of office ICT (Clerk to Report)
20022. **Payments List:** To consider payments for approval (See Agenda Pack)
20023. **Environmental Committee:** To consider Minutes of the Meeting held on 7th January 2020 (See Agenda pack)
20024. **Personnel Committee:** To consider Minutes of the Meeting held on 9th January 2020 (See Agenda pack).
20025. **Planning Applications, Temporary Road Closures**

Application No:	Description & Site Address
19/01492/FUL	Change of use of shop (A1) to wine bar (A4) installation of new shop front and creation of an external seating area - 269 Marine Road Central. Morecambe. LA4 5BX
19/01609/FUL	Demolition of existing garage and erection of a two-storey extension and a single storey rear extension - 15 Kayswell Road. Morecambe. LA4 6PU
20/00007/FUL	Construction of a hip to gable extension, construction of a dormer extension to the rear elevation, demolition of conservatory & erection of a single storey rear extension - 91 Fulwood Drive, Morecambe
20/00027/FUL	Demolition of existing lean-to rear extension and erection of a single storey rear extension - 82 Lancaster Road. Morecambe. LA4 5QN
20/00040/FUL	Demolition of existing conservatory and erection of a single storey rear extension – 1A Brentwood Avenue, Morecambe LA4 6HB
20/00048/FUL	Erection of a single storey side extension - 16 Westminster Avenue, Morecambe LA4 4DX

20026. **Planning decisions (see agenda pack)**
20027. **Allotments:** Request for permission to submit planning application for a community building on the allotments site (Cllr Cleet to report)
20028. **National Association of Local Councils:** To consider subscribing to the National Association of Local Councils (Clerk to report)

20029. **Exclusion of Press & Public:** The Council are asked to consider: "That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business (Agenda item 20027 & 20028) on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act."

Members are reminded that, whilst the following item has been marked as exempt, it is for the Council itself to decide whether to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government 2 Act 1972 and should balance the interests of individuals or the Council itself in having access to information

20030. **Standards Committee:** To consider the report of the Standards Committee hearing on 16th January 2020 (Chair to report)

20031. **Date of Next Meeting – Thursday 5th March 2020 at Morecambe Town Hall commencing at 7pm.**

A handwritten signature in black ink, appearing to read 'Bob Bailey', with a long horizontal flourish extending to the right.

Bob Bailey

Town Clerk. 27th January 2020