

# MORECAMBE TOWN COUNCIL

24th September 2019

Sir/Madam,

You are hereby summoned to attend the Meeting of Morecambe Town Council to be held in the Town Hall, Morecambe on **Thursday 3rd October** commencing at **7.00 p.m.**

The following items will be discussed:

## Agenda

### **1. Apologies for Absence.**

### **2. Declaration of Interests.**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

### **3. Minutes.** To consider draft minutes of the previous meeting on 5<sup>th</sup> September 2019.

### **4. Public Participation.** Meeting to be adjourned for the opportunity for public discussion.

### **5. Chairman's Report.**

### **6. Temporary Town Clerk's Report (To follow)**

### **7. Project Officer Report:** To consider the report and the recommendations of the Project Officer in relation to the Environmental Enforcement Officer.

### **8. Planning Applications.**

### **9. Neighbourhood Plan Update.**

### **10. Morecambe in Bloom Update.**

### **11. Personnel Committee Report and recommendations.** The Committee is recommended to pass the following recommendation in relation to this agenda item: -

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act."

Members are reminded that, whilst the following item has been marked as exempt, it is for the Council itself to decide whether to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government

Act 1972 and should balance the interests of individuals or the Council itself in having access to information.

**12. Date of Next Meeting – Thursday 7th November 2019 at Morecambe Town Hall commencing at 7pm**

Nicola Kitchen Project Officer to the Council 24<sup>th</sup> September 2019

# MORECAMBE TOWN COUNCIL

3<sup>rd</sup> October 2019

## SUPPORTING PAPERS

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Chairman

Nicola Kitchen. Project Officer to the Council

01524 422929 or via email to [assistantclerk@morecanbe.gov.uk](mailto:assistantclerk@morecanbe.gov.uk)

24th September 2019

## **MORECAMBE TOWN COUNCIL**

### **Minutes of the Meeting of Morecambe Town Council held on Thursday 5<sup>th</sup> September 2019 at 7.00 p.m. at Morecambe Town Hall.**

**Present:** Councillors: P. Heath (Chairman), June Ashworth (Vice-Chair), P. Anderton, A. Ashworth, Mirka Balcer, Mariusz Balcer, J. Bates, V. Boyd-Power, S. Burns, R. Cleet, I. Clift, R. Dennison, M. Evans, J. Firth, J. Goodwin, J. Hanson, C. Matthews, J. Pilling and D. Whitaker

**Officers in Attendance:** N. Kitchen (Assistant Clerk)

**Invited Guests:** Mr A. Torevell and Mr R. Barker. Northern Power Tidal Gateway.

The Chairman opened the meeting by welcoming everybody present and warmly welcomed the return to work of the Assistant Clerk.

#### **51. Apologies for Absence:**

Councillors; T. Anderson; T. Clarke, G. Dennison, D. Jenkins, J. Newton, P. Ross-Clasper.

#### **52. Declarations of Interests**

Councillors Anderton, Boyd-Power, Goodwin, Hanson and Matthews declared a personal interest in agenda item 6, Planning Applications as they were all members of the Lancaster City Council Planning Committee.

#### **53. Minutes of Meetings held on 1st August 2019:**

The Council considered the Minutes of the Meeting of the Town Council held on 1<sup>st</sup> August 2019.

Councillor Cleet enquired as to whether the Clerk had received a written response from Mr Price, the Chairman of West End Million, relating to Councillor's questions regarding West End Million noted at point 44.

#### **Resolved:**

That the minutes of the meeting of Council held on 1<sup>st</sup> August 2019 be signed as a correct record subject to the addition of a resolution at point 45. The resolution to be included in the minutes was that the budget be noted.

The Assistant Clerk to ascertain whether a response has been received by the Clerk and report back to Council.

The Meeting was adjourned to allow residents of the town to address Council for up to three minutes.

#### **54. Public Participation:**

Mr Williams expressed that he would like to address the Council but was politely declined by the Chairman because it had been previously established that he was not a resident within the town in accordance with **Standing Order No. 1(d) at minute No. 18 Notice of Motion re Public Participation (6<sup>th</sup> June 2019)**.

*“electors and Business Rates payers of the Parish of Morecambe Town Council are permitted to make representations regarding items on the agenda, although other issues could be raised if written notice of the question/matter are submitted to the Clerk 10 working days prior to the meeting”.*

The meeting was reconvened.

#### **55. Area Working:**

The Chairman invited Mr Alan Torevell and Mr Robert Barker to address the meeting. The gentlemen provided an extremely informative presentation on the Northern Tidal Power Gateway and explained that a link across Morecambe Bay would provide improved transport connectivity and economic growth to the region. The project would be enabled through sustainable energy and would assist the carbon reduction process which would complement regional, national and international environmental considerations which are of current significance. The presentation was very well received with significant Member interest. Both gentlemen answered all questions posed to them with detail and enthusiasm.

The Chairman thanked the guests for their excellent and interesting presentation.

#### **Resolved:**

That the Assistant Clerk on behalf of the Council writes to Mr Torevell and Mr Barker to formally thank the gentlemen for their attendance at the meeting, and to indicate that the Council supports their project in principal.

#### **56. Planning Applications**

Councillors Anderton, Boyd-Power, Goodwin, Hanson and Matthews left the meeting at this point as they had declared an interest earlier in the meeting.

The Council considered the following Planning Applications:

<b>Application Number</b>	<b>Proposal Details</b>	<b>Site Address</b>
19/01139/FUL	Erection of a single storey side extension.	2 Wingate Avenue. Morecambe. LA4 4SH
19/01152/FUL	Demolition of existing garage and erection of a food store with associated parking, access, servicing and landscape arrangements (pursuant to the variation of condition 2 on approved application 16 / 01071/ VCN to allow deliveries on Sundays and Public Holidays.	Lidl. 98 Westgate. Morecambe.
19/01091/FUL	Demolition of existing side extension, erection of a single storey rear / side extension and construction of a raised terrace to rear.	22 St John's Grove. Heysham. Morecambe.

**Resolved:**

That in respect of the application for Lidl 98 Westgate 19/01067/VCN, the Council would like it to be noted that an increased capacity to receive deliveries on Sundays and public holidays has the potential to cause disturbances and inconveniences to the surrounding residents. As the site is surrounded on 3 sides by residential accommodation, the Council recommended that conditions should be imposed to minimise the effect of disturbance to residents with considerations regarding parking and manoeuvring of delivery vehicles. Sound screening and limitations on noise generating activities should be a condition to allow for adequate boundary noise reduction.

That the Council support in principle 19/01139/FUL 2 Wingate Avenue, Morecambe and 19/01091/FUL 22 St John's Grove. Morecambe.

Councillors Anderton, Boyd-Power, Goodwin, Hanson and Matthews returned to the meeting at this point.

#### **57. Exclusion of Press and Public.**

The Council is recommended to pass the following recommendation in relation to the following item:

“That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act.”

Members are reminded that, whilst the following item has been marked as exempt, it is for the Council itself to decide whether to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972 and should balance the interests of individuals or the Council itself in having access to information.

The Assistant Clerk left the meeting.

#### **58. Personnel.**

The Council considered the proposal noted within the Personnel Committee (22<sup>nd</sup> July 2019) regarding the role of the project officer and discussed some of the operational problems within the Council's Office.

#### **Resolved:**

- (1) That Council unanimously approved the proposals regarding the role of Project Officer. The Assistant Clerk to undertake the role of Project Officer effective from Monday 9<sup>th</sup> September 2019.
- (2) That Council unanimously approved to introduce a temporary clerk for a minimum of 2 weeks to allow for normal business to continue.
- (3) That the Council note that post of Town Clerk and Responsible Finance Officer became a part time position, working 24 hours per week, consisting of three eight-hour days per week on the 1<sup>st</sup> September 2019.

The Assistant Clerk returned to the meeting.

#### **59. Any Other Business.**

Due to employee absence it was decided that the Morecambe in Bloom presentation evening would be postponed until the New Year.

#### **60. Date of Next Meeting.**

Thursday 3<sup>rd</sup> October 2019 at Morecambe Town Hall at 7.00 p.m.

The meeting ended at 8.20 p.m.

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Chairman

Nicola Kitchen, Project Officer to the Council

01524 422929 or via email to [assistantclerk@morecambe.gov.uk](mailto:assistantclerk@morecambe.gov.uk) 24th September  
2019

## **Agenda item 7**

### **Project Officer's Report to Council Members on the activities of the Environmental Enforcement Officer during September 2019.**

The Enforcement Officer has been very busy with several activities and projects throughout September including:

- Involvement with a joint project with the Dog's Trust and Lancaster City Council Dog Wardens. Through positive engagement with 2 homeless people in Morecambe centre, 2 dogs have now been microchipped.
- Involvement with an ongoing project with Lancaster City Council's cemeteries team, in response to incidences of dog fouling throughout Torrisholme cemetery.
- Received an invitation to attend a meeting as a representative of Morecambe Town Council with Public Realm at Lancaster City Council and the group, 'I love my Beach'. We will be in a position to report back about this at the at the Council's November meeting.
- Many positive interactions with members of the public regarding dogs on leads and dog fouling and advising under what circumstances fixed penalties can be issued.
- 2 fixed penalty notices have been issued. One was for littering by a taxi driver and the second was for an incident of dumping rubbish at a recycling centre which were non-recyclable products.
- Monitoring areas which have been brought to our attention. We have had significant problems with fly tipping and abandoned orange waste bags which have been ripped open by seagulls. Working with Lancaster City Cleansing Department we are encouraging the use of seagull bags to reduce this occurring. Back Morecambe Street has been a frequent cause for complaint by residents and it is extremely pleasing that residents have reported that there has been a significant improvement in this area.
- Compliments on the cleanliness of Morecambe promenade have been received from the filming and production team who are in Morecambe whilst filming 'The Bay' television series.
- We have been discussing ways in which we can work with businesses to address issues on fly tipping and irresponsible handling of rubbish.
- The use of a vehicle is proving to be a very beneficial. This allows for much more of the town to be patrolled more frequently and we are very grateful to Lancaster City Council in this regard.
- Councillor Evans has accompanied the Officer on his patrols.

### **Recommendations:**

There are necessary administrative duties that the Enforcement Officer must undertake. These are currently completed when the Officer returns to the Town Hall. This is an obstacle which reduces the time spent outdoors in and around the town.

Lancaster City Council have proposed that if Morecambe Town Council purchase a laptop, their IT Department will download the necessary software, supply the hard case, will undertake any security or maintenance tasks and respond to any technical faults.

If the Officer had the benefit of such a device, all reports and logs onto the Flare reporting system can be undertaken whilst the Officer is en-route. Photographic evidence can be uploaded immediately onto the system.

- **It is requested that Members consider the purchasing of a laptop, for Lancaster City Council to download the software and provide all technical support. This removes the necessity of the Officer having to return to the Town Hall to complete administrative tasks. This will therefore increase the value of the benefits to Morecambe that the Enforcement Officer can bring to Morecambe Town and will serve to complement the Council's agenda to keep Morecambe as clean as tidy as possible.**
- **Lancaster City Council have advised that a DELL Laptop would be required and have suggested a figure of approximately £750.00.**

Nicola Kitchen. Project Officer

24<sup>th</sup> September 2019

## **FULL COUNCIL 3<sup>rd</sup> October 2019**

### **Agenda Item No: 8**

#### **Planning Applications**

The Planning Applications set out below have been notified to the Town Council.

The Council may wish to make comments to the City Council on any of these applications.

Full details of the Applications may be viewed at:

<https://planning.lancaster.gov.uk/online-applications/>

In commenting on planning applications, it is important that the Council considers planning issues. These include:

- consistency with the development plan for the area
- traffic and highway safety issues
- overlooking, loss of privacy and loss of light
- scale of the development
- design, appearance, layout and material
- loss of important open space or physical features
- noise, disturbance or smells
- local knowledge of drainage or other possible problems with the surface
- impact on the surroundings, effect on listed building and conservation area.

Issues that are not relevant include:

- Effect on private property values
- Loss of a view across somebody else's land
- Personal issues with the applicant
- Moral arguments (e.g. betting shops or casinos encouraging gambling)
- Disturbance during construction
- Private rights of way
- Land ownership or boundary disputes
- Matters covered under other legislation (e.g. opening hours covered by premises licences, littering)

At the time of publication of this agenda, the following comments/objections had been made in respect of the following applications:

<b>Application Number</b>	<b>Proposal Details</b>	<b>Site Address</b>
19/01139/FUL	Erection of a single storey side extension.	2 Wingate Avenue. Morecambe. LA4 4SH
19/01152/FUL	Erection of a detached bungalow.	Montressa. Green Lane. Heaton with Oxcliffe.
19/01173/PAD	Prior approval for demolition of existing single storey music building and two storey art building.	Morecambe Bay Academy. Dallam Avenue. Morecambe. LA4 5BG
<p>Road Traffic Order.</p> <p>Effective from 08:00 hours on Monday 11<sup>th</sup> November 2019</p> <p>No person shall cause any motor vehicle to proceed over that length of Back Crescent Street, Morecambe from its junction with Pedder Street to its junction with Nelson Street.</p>		
<p>Road Traffic Order</p> <p>Effective from 08:00 hours on Monday 13<sup>th</sup> January 2020</p> <p>No person shall cause any motor vehicle, cycle or pedestrian to proceed over that length of Back Marine Road, Morecambe from its junction with Albert Road to its junction with B5274 West End Road.</p>		